

MEMORANDUM

January 21, 2003

TO: All Senior High Principals
All Athletic Directors

FROM: Information Technology Services

SUBJECT: **REQUESTING EXTRACURRICULAR GPA**

Senior High Schools should not order the "Extracurricular/Conduct GPA" from the Online Report Request System until the grades for the Second Grading Period are applied in ISIS. The GPA will not be recalculated until the Second Grading Period grades are online; therefore, reports ordered prior to the grades being applied will not reflect correct data.

If you have any questions regarding this memo, please call Support Services at 305-995-3705(0).