

MEMORANDUM

February 3, 2003

TO: All Secondary Schools
FROM: Information Technology Services
SUBJECT: **FUTURE PROCESSING FOR 2003-04 SCHOOL YEAR**

ISIS future school processing is now available to secondary schools for entry of scheduling information for the 2003-04 school year (cycle 031). The future file is available for both future student entries and adding Course and Master Schedule information.

In order to access the future file, schools must sign-on with the Future Activity indicator (Y) on the ISIS menu.

If you have any questions regarding this memo, please call Support Services at 305-995-3705(0).