

MEMORANDUM

February 13, 2003

******* SECOND NOTICE *******

TO: All Locations
FROM: Information Technology Services
SUBJECT: **HOLIDAY SCHEDULE – 2003**

In observance of the Presidents' Day holiday, the system will be inactivated according to the following schedule:

February 15,	4:00 PM	All online systems will be inactivated
February 15,	11:00 PM	Information Technology Services Closes
February 16,		Information Technology Services Closed
February 17,		Information Technology Services Closed for Holiday
February 17,	11:00 PM	Information Technology Services Opens
February 18,	5:30 AM	ALL Online Systems will be available

If you have any questions regarding this memo, please call Support Services at 305-995-3705(0).