

***** SECOND NOTICE *****

MEMORANDUM

November 10, 2003

TO: All Locations
FROM: Information Technology Services (ITS)
SUBJECT: **HOLIDAY SCHEDULE – VETERANS DAY**

In observance of the Veterans Day Holiday, the mainframe computer system will be inactivated according to the following schedule:

November 10	10:00 p.m. 11:00 p.m.	All Online Systems will be inactivated ITS Closes
November 11	11:00 p.m.	ITS Closed for Holiday ITS Opens
November 12	5:30 a.m.	ALL Online Systems will be available

If you have any questions regarding this memo, please call Support Services at 305-995-3705(0).