

MEMORANDUM

TO: All Locations

FROM: Information Technology Services (ITS)

SUBJECT: **INTERNET / Network AVAILABILITY – Wednesday, December 17, 2003**

In order to perform critical system maintenance, all Internet and Network traffic will be unavailable from tonight December 17, 2003, at 11:00 p.m. until tomorrow morning at 1:00 a.m. We apologize for any inconvenience this may cause.

If you have any questions regarding this memo, please call Support Services at 305-995-3705(0).