

MEMORANDUM

August 25, 2003

TO: All Locations

FROM: Information Technology Services (ITS)

SUBJECT: **LABOR DAY HOLIDAY SCHEDULE – 2003**

In observance of the Labor Day holiday, the system will be inactivated according to the following schedule:

August 30	-	5:00 P.M.	-	All CICS applications unavailable
August 30	-	11:00 P.M.	-	ITS closes
August 31	-	CLOSED		
September 1	-	CLOSED	-	ITS reopens at 11:00 PM
September 2	-	5:30 A.M.	-	All online systems will be available

If you have questions regarding this memo, please call Support Services at 305-995-3705(0).