

\*\*\*\*\* SECOND NOTICE \*\*\*\*\*

**MEMORANDUM**

August 27, 2003

TO: All Locations  
FROM: Information Technology Services (ITS)  
SUBJECT: **LABOR DAY HOLIDAY SCHEDULE – 2003**

In observance of the Labor Day holiday, the system will be inactivated according to the following schedule:

August 30 - 5:00 P.M. - All CICS applications unavailable  
August 30 - 11:00 P.M. - ITS closes  
August 31 - CLOSED  
September 1 - CLOSED - ITS reopens at 11:00 PM  
September 2 - 5:30 A.M. - All online systems will be available

If you have questions regarding this memo, please call Support Services at 305-995-3705(0).