

MEMORANDUM

TO: All Locations

FROM: Information Technology Services

SUBJECT: **MSAF SYSTEM AVAILABILITY – JULY 17, 2003**

In preparation for the End Of Year processing, ITS will perform the MSAF weekly process on Thursday, July 17, 2003. MSAF and the Purchase Approval Systems **will not** be available on July 17. Both systems will be available on Friday, July 18. The MSAF and Purchase Approval Systems **will not** be available from 4:30 P.M. on Monday, July 21 until 5:30 A.M. on Monday, July 28 due to End of Year processing.

We apologize for any inconvenience this may cause. If you have any questions regarding this memo, please call Support Services at 305-995-3705(0).