

**MEMORANDUM**

January 8, 2003

TO: All Mac Schools

FROM: Information Technology Services

SUBJECT: **MAC SCHOOL TERM 2 PREP LAB AVAILABLE**

In order to assist schools with Term 2 processing, the Mac School Lab will be available on the following dates:

January 10, 17, 22

Schools who would like assistance in preparing Mac School and ISIS for Term 2 should call the Internet and Technology Training Services registrar at 305-995-3770(2) to register, as the lab size is limited.

If there are any questions regarding this e-mail, please call Support Services at 305-995-3705(0).