

## MEMORANDUM

TO: All Elementary Schools

FROM: Information Technology Services (ITS)

SUBJECT: **REPORT CARD COMMENTS – 2003-04**

Schools are reminded that the current (031) Report Card Comment Codes are available from the Online Help Screen in ISIS. To display the codes, from the Student Record / Subjects screen (PF1), press PA2 for the Help Menu; press PF8 for Report Card Comments. In the right hand portion of the screen will be a code representing the school level for which the comment is valid, (E = Elementary; S = Secondary).

All comments listed are those as defined in the Pupil Progression Plan.

If there are questions regarding this memo, please call Support Services at 305-995-3705(0).