

MEMORANDUM

May 2, 2003

To: All Locations

From: Information Technology Services

To provide preventive maintenance to the district's network, Information Technology Services (ITS) will perform important upgrades on Sunday, May 4, 2003. The maintenance will start at 9:00 AM and last until approximately 3:00 PM. During these hours there will be no Internet or Intranet access for downtown users.

We apologize for any inconvenience this may cause. If there are questions regarding this process, please contact Support Services at 305-995-3705(0).