M E M O R A N D U M

February 5, 2004

TO: All Schools

FROM: Information Technology Services (ITS)

SUBJECT: **EARLY ISIS SHUTDOWN – 2004**

The ISIS system will be inactivated Friday, February 6, 2004 at 5:00 PM for FTE processing. ISIS will be available on Monday, February 9 at 5:30 a.m..

If there are questions regarding this memo, please call Support Services at (305) 995-3705 (0).