

MEMORANDUM

TO: All Locations

FROM: Information Technology Services (ITS)

SUBJECT: **INTERNET AVAILABILITY - Weekend of April 17, 2004**

As part of the continuing system maintenance/upgrade process to the District's core Network and Mainframe system, Information Technology Services (ITS) will perform software upgrades between the hours of 4:00 – 8:00 PM on Saturday, April 17, 2004. During this time, access to the District E-mail, Internet and Intranet Applications will not be available.

We are apologizing for any inconvenience this may cause. If you have any questions regarding this memo, please call Support Services at 305-995-3705(0).