

MEMORANDUM

TO: All Locations

FROM: Information Technology Services (ITS)

SUBJECT: **INTERNET / NETWORK AVAILABILITY – MAY 15 – 17, 2004**

In order to perform critical system maintenance, all Internet and Network traffic will be unavailable from 4:00 p.m. Saturday, May 15, until 4:00 a.m. Monday, May 17. We apologize for any inconvenience this may cause.

If you have any questions regarding this memo, please call Support Services at 305-995-3705(0).