

MEMORANDUM

\*\*\*SECOND NOTICE\*\*\*

TO: All Locations

FROM: Information Technology Services (ITS)

SUBJECT: **MSAF AVAILABILITY - 2004**

In order to process the Internal Funds year-end, the MSAF Budget/Finance and Purchase Approval systems will be inactivated at 4:30 p.m. on Friday, June 25, 2004. The MSAF and Purchase Approval systems will be available on Monday, June 28, 2004, at 7:00 am. **However, Internal Funds will not be available until Thursday, July 1, at 7:00 a.m.**

If you have any questions regarding this memo, please call the Systems User Support Center at 305-995-3705(0).