M E M O R A N D U M

TO: All Locations

FROM: Information Technology Services (ITS)

SUBJECT: **MEMORIAL DAY – HOLIDAY SCHEDULE 2004**

In observance of the Memorial Day holiday, the mainframe computer system will be inactivated according to the following schedule:

May 29	4:00 P.M. – All online systems will be inactivated
May 30	Closed
May 31	Closed for holiday
May 31	11:00 P.M. – ITS Opens
June 1	5:30 A.M. – All online systems will be available

Questions regarding this memo should be directed to Support Services at 305-995-3705(0).