

MEMORANDUM

TO: All 995 Telephone Extensions

FROM: Information Technology Services

SUBJECT: *****NOTICE*** 995 TELEPHONE EXCHANGE**

Due to system maintenance with the 995 telephone switch, telephone service will be temporary interrupted from 5:30 p.m. to 7:30 p.m. today, Friday February 20, 2004. The following locations will be impacted:

- All SBAB and Annex –During this time no incoming, outgoing or voice mail will be available
- Central Maintenance – During this time no incoming or voice mail will be available
- North Maintenance (Toys 'R' Us) - During this time no incoming or voice mail will be available
- ITS - During this time no incoming or voice mail will be available

We regret an inconvenience this may cause. If after this time period your extension does not function correctly, please contact Support Services at 305-995-3705(0) or email supportservices@dadeschools.net. Your issue will be address on the first business day.