

**MEMORANDUM**

January 5, 2004

TO: All Secondary Schools  
FROM: Information Technology Services (ITS)  
SUBJECT: **FUTURE FILE AVAILABILITY – 041**

Effective immediately, the Future file for adding course and Master Schedule information for the 2004-2005 school year (Cycle 041) is available to schools. In order to access the Future file, schools must sign-on with the Future School Activity indicator (Y) on the ISIS Menu.

The Future file for future student entries will not be available to schools until February 2, 2004. Until that date, no future activity for students will be permitted in ISIS.

If there are questions regarding this memo, please call Support Services at 305-995-3705(0).