

MEMORANDUM

January 16, 2004

TO: All Elementary School Principals
(Please route to appropriate staff)

FROM: Information Technology Services (ITS)

SUBJECT: **STUDENT SUBJECT SELECTION CARDS 2004-2005 – ELEMENTARY**

Information Technology Services (ITS) will begin printing Student Subject Selection Cards for the 2004-2005 school year on Thursday, February 5, 2004. Cards will be printed for all projected 2004-2005 secondary students.

Each elementary school will receive one set of cards for all students that will feed to a secondary school next year. If the secondary receiving school in your feeder pattern requires a second set of Subject Selection Cards, please complete the Elementary Subject Selection Card Survey no later than Thursday, January 29, 2004. To complete the survey click on the link below:

<http://surveys.dadeschools.net>

If a second set is not required, do not complete the survey.

If there are questions regarding this memo, please call Support Services at 305-995-3705(0).