M E M O R A N D U M

TO: All Schools

FROM: Information Technology Services (ITS)

SUBJECT: **ESE STUDENT TRANSPORTATION - 2004**

In order for the Transportation Office to complete transportation requirements, all updating of ESE information must be completed by 5:00 PM, July 16, 2004. Schools should start immediately verifying and, if necessary, updating ESE information.

 ESE transportation reports to be reviewed have been sent to schools weekly since May 25, 2004.

If there are questions regarding this memo, please call Support Services at 305-995-3705(0).