

MEMORANDUM

TO: All Schools

FROM: Information Technology Services (ITS)

SUBJECT: **INCORRECT TEXTBOOK INVENTORY REPORTS**

The 2004-05 on-line textbook inventory, and reports SCHOOL TEXTBOOK INVENTORY (Product M64YR110) and OBSOLETE TEXTBOOKS (Product M64YR110-02) are incorrect and should be discarded. Information Technology Services will provide replacement reports and a new on-line inventory by Monday, May 9, 2005. The hard copy reports will be mailed to schools. The reports will also be available via the Control D Report Viewer.

We apologize for any inconvenience this may cause. If you have any questions regarding this memo, please call Support Services at 305-995-3705.