

MEMORANDUM

September 15, 2005

TO: All Locations

FROM: Information Technology Services

SUBJECT: **SYSTEM MAINTENANCE - WEEKEND OF SEPTMENTER 16, 2005**

In order to perform preventive maintenance to the District's network and equipment, Information Technology Services (ITS) will perform this maintenance according to the following schedule:

- Saturday, September 16, 2005 - maintenance will begin at 4:00 p.m. and will go through 4:00 p.m. Sunday, September 17, 2005.

During the maintenance period, users may experience sporadic interruptions with access to the District's network. We apologize for any inconvenience this may cause.

If there are questions regarding this memo, please contact Support Services at 305-995-3705.