

MEMORANDUM

TO: All Locations

FROM: Information Technology Services (ITS)

SUBJECT: **PAYROLL/PERSONNEL SYSTEMS AVAILABILITY
SATURDAY, NOVEMBER 5, 2005**

Due to delays caused by Hurricane Wilma, the payroll scheduled to run tonight, Friday, November 4, 2005, has been rescheduled to run on Saturday, November 5, 2005. To accommodate this change, the Payroll/Personnel Systems will be inactivated at 12:00 noon on November 5, 2005. These systems will be available at 5:30 a.m. on Monday, November 7, 2005,

We apologize for any inconvenience this may cause. If you have any questions regarding this memo, please call Support Services at 305-995-3705.