

## MEMORANDUM

November  
16, 2005

TO: All Locations

FROM: Information Technology Services

SUBJECT: **SYSTEM MAINTENANCE - WEEKEND OF NOVEMBER 19-20, 2005**

To provide preventive maintenance to the District's mainframe, network and equipment, Information Technology Services (ITS) will perform maintenance according to the following schedule:

- Saturday, November 19, 2005 - maintenance will begin at 4:00 p.m. continuing through Sunday, November 20, 2005 – ending at 4:00 p.m.

During these maintenance processes, users may experience sporadic interruptions with access to the district network to include:

- M-DCPS District e-mail
- Password Management (P-SYNC)
- Internet Access

We apologize for any inconvenience this may cause. If there are questions regarding this memo, please contact Support Services at 305-995-3705.