

MEMORANDUM

November 21, 2005

TO: All Locations
FROM: Information Technology Services (ITS)
SUBJECT: **THANKSGIVING HOLIDAY SCHEDULE - 2005**

In observance of the Thanksgiving Day holiday, mainframe applications will be inactivated according to the following schedule:

November 23,	3:30 p.m.	Maintenance Transportation Property Control
	4:30 p.m.	MSAF Finance System (including Purchase Approval System) S&D and Textbooks Systems
	5:30 p.m.	Payroll and Personnel Systems
		All remaining systems will be inactivated at the regularly scheduled time. Please click on the following link to view the CICS Schedule: http://its.dadeschools.net . The CICS Schedule is located under New at ITS
	11:00 p.m.	Information Technology Services Closes
November 24, 25, 26, 27		Information Technology Services Closed
November 27,	11:00 p.m.	Information Technology Services Opens
November 28,	5:30 a.m.	Online systems will be available

Questions regarding this memo should be directed to Support Services at 305-995-3705.