

MEMORANDUM

TO: All Locations

FROM: Information Technology Services (ITS)

SUBJECT: **ITS OPERATIONS HOLIDAY SUPPORT - 2005**

The following days/hours will be supported by Information Technology Services (ITS) computer operations during the 2005-2006 Winter Recess holiday break.

Saturday	12/17/05		Normal Schedule
Sunday	12/18/05		Normal Schedule
Monday	12/19/05		Normal Schedule
Tuesday	12/20/05		Normal Schedule
Wednesday	12/21/05	5:00 p.m.	Personnel/Payroll inactivated
		6:00 p.m.	MSAF, S&D, Approval, Textbook, Property Control, Compass (Maint. Transportation) systems inactivated
		11:00 p.m.	ITS closes
Thursday	12/22/05		ITS closed
Friday	12/23/04		ITS closed
Saturday	12/24/04		ITS closed
Sunday	12/25/04		ITS closed
Monday	12/26/04	11:00 p.m.	ITS Re-opens
Tuesday	12/27/04	4:30 a.m.	All systems available
		5:00 p.m.	Personnel/Payroll Inactivated
		6:00 p.m.	MSAF, S&D, Approval, Textbook/ Property Control, Compass (Maintenance Transportation systems inactivated)
Wednesday	12/28/04	4:30 a.m.	Student Applications Available Business CICS Applications will not be available.
		11:00 p.m.	ITS Closes
Thursday	12/29/04		ITS Closed
Friday	12/30/05		ITS Closed
Saturday	12/31/05		ITS Closed
Sunday	01/01/06	11:00 p.m.	ITS Re-opens
Monday	01/02/06	4:30 a.m.	All systems available

To view the CICS Schedule, please click on the following link to: <http://its.dadeschools.net>. The CICS Schedule is located under News at ITS.

If there are questions regarding this memo, please call Support Services at 305-995-3705.

HAVE A HAPPY AND SAFE HOLIDAY SEASON!!