

*Miami Dade County Public Schools*

**Goal Setting for Learner/Program Progress Form**

**Professional's Name** \_\_\_\_\_

**Worksite** \_\_\_\_\_ **Job Title** \_\_\_\_\_ **School Year** \_\_\_\_ - \_\_\_\_

Directions

*This form is a tool to assist professionals in setting a goal that results in measurable learner/program progress. NOTE: When applicable, learner achievement/progress should be the focus of the goal. Enter information electronically into the cells (the boxes will expand to fit the text).*

<b>I. Setting</b> (Describe the population and special learning circumstances)		
<b>II. Content/Subject/Field Area</b> (The area/topic addressed based on learner achievement, data analysis, or observational data)		
<b>III. Baseline Data</b> (What does the current data show?)	<input type="checkbox"/> Data attached	
<b>IV. Goal Statement</b> (Describe what you want learners/program to accomplish)		
<b>V. Means for Attaining Goal</b> (Activities used to accomplish the goal)		
<i>Professional development activities relate to the following (check all that apply):</i>		
<input type="checkbox"/> Sunshine State Standards	<input type="checkbox"/> Technology	<input type="checkbox"/> Assessment
<input type="checkbox"/> Learning Environment/Climate	<input type="checkbox"/> School Safety	<input type="checkbox"/> Family Involvement
<input type="checkbox"/> Literacy		
<i>Strategy</i>	<i>Measurable By</i>	<i>Target Date</i>
<b>VI. Mid-Year Review</b> (Describe goal progress and other relevant data)	Mid-year review conducted on _____ Initials _____ Admin. Prof.	
<b>VII. End-of-Year Data Results</b> (Accomplishments at the end of year).	<input type="checkbox"/> Data attached	

**Initial Goal Submission (due by \_\_\_\_\_ to the assessor/principal)**

Professional's Signature \_\_\_\_\_ Date \_\_\_\_\_

Administrator's Signature \_\_\_\_\_ Date \_\_\_\_\_

**End-of-Year Review**

**Appropriate Data Received**

Strategies used and data provided demonstrate application of professional growth.  Yes  No

Administrator's Signature \_\_\_\_\_ Date \_\_\_\_\_