

## INFORMATION TECHNOLOGY SERVICES

### MEMORANDUM

May 6, 2003  
DK#175-2002-03

**To:** All Principals

**From:** Deborah Karcher, Executive Officer  
Information Technology Services

**SUBJECT: REORGANIZATION OF DISTRICT ACTIVE DIRECTORY STRUCTURE**

In order to provide all school site networks with a higher degree of reliability and operational support, Information Technology Services (ITS) will be reorganizing the existing district network Active Directory Services (ADS) structure. Once completed, the new structure, which has been in place for the past few years, will be more robust and efficient. Due to recent network technology advancements that have been completed within the last 3 to 4 months this reorganization is now possible. ITS will make every attempt to complete as many tasks as possible without requiring school staff assistance. However, due to the nature of the ADS structure, to fully complete the reorganization will require intervention by school staff and will have a technical impact on the school site network. Prior to the actual reorganization occurring, ITS will simulate the process with Instructional Technology to insure all required processes function as anticipated.

ITS staff will be meeting with school site technicians by ACCESS Center to discuss the technical issues involved in this process, answer questions, and determine the school based issues involved with this project. Please arrange to have your school site technician attend the next scheduled ACCESS Center Instructional Technology Specialists meeting. The Instructional Technology Specialists for your appropriate ACCESS Center usually hosts these meetings. ITS staff will be communicating with the Instructional Technology Specialists from each ACCESS Center to be placed on the meeting agenda to discuss any and all relevant issues. Below are the Instructional Technology Specialists for each ACCESS Center:

ACCESS Center 1 – Manuel Campos  
ACCESS Center 2 – Linda Trupia  
ACCESS Center 3 – John Lavind  
ACCESS Center 4 - Jane Wolf  
ACCESS Center 5 – Heather Parker  
ACCESS Center 6 – Lani Dorrell

This reorganization will allow the District to be more efficient and state of the art while allowing for greater flexibility, growth and security. As always, your cooperation in these matters is greatly appreciated. If there are questions regarding this process, please contact Support Services at 305-995-3705(0).



DK

DK:dg

cc: Mr. Mayco Villafaña  
Mr. George Burgess  
Dr. Richard Hinds  
Ms. Willa Young  
ACCESS Center Assistant Superintendents  
Ms. Christine Master  
ACCESS Center Instructional Technology Specialists