

Office of Superintendent of Schools
Board Meeting of July 14, 1999

June 30, 1999

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: APPOINT AND ASSIGN:
ACCOUNTS PAYABLE MANAGER**

The following recommendation is made in accordance with the Miami-Dade County Public Schools/Dade County Schools Administrators' Association labor contract.

This open budgeted position is due to the conversion of an open position.

Ms. Dawn Marie Pittman, currently a Manager I, pay grade 37, Budget and Fiscal Management, is recommended for appointment to the open, budgeted position of Accounts Payable Manager, pay grade 39, Office of Information Technology. Ms. Pittman received a Bachelor of Professional Studies Degree with a concentration in Business Administration from Barry University, Miami Shores, Florida. Since 1989 to the present, Ms. Pittman has been employed by Miami-Dade County Public Schools as a Senior Accounting Clerk, a Reprographics Specialist, a Reprographics Management Administrative Assistant II, and a Manager I, Budget and Fiscal Management, her current position.

This recommendation is the direct result of the Board-approved advertisement and selection process.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, appoint Ms. Dawn Marie Pittman, currently a Manager I, Budget and Fiscal Management, pay grade 37, to the open budgeted position of Accounts Payable Manager, pay grade 39, 12 months, and assign to the Office of Information Technology, effective July 15, 1999, or as soon thereafter as can be facilitated.

NED/vh

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