

Facilities Planning and Construction
Paul J. Phillips, Chief Facilities Officer

**SUBJECT: COMMISSIONING OF BOSEK, GIBSON & ASSOCIATES, INC. AS
SPECIAL PROJECTS CONSULTANT (SPC)-ELECTRICAL ENGINEERING**

Staff has completed the selection process for Special Projects Consultant (SPC) electrical engineering discipline.

Eight (8) firms applied and eight (8) firms were interviewed by the A/E Service Committee for the electrical discipline. Of these firms the following two (2) were selected:

Bosek, Gibson & Associates, Inc.
Louis J. Aguirre & Associates, P.A.

Negotiations with Bosek, Gibson & Associates, Inc. have been successfully completed.

The negotiated agreement includes the following provisions for basic services:

1. Basic Services

<u>Estimated Project Construction Cost</u>		<u>Schedule of Fees</u>	
		<u>Without General Administration</u>	<u>With General Administration</u>
<u>FROM</u>	<u>TO</u>		
\$ ---0---	\$ 5,000	\$ 800 *	\$ 1,100 *
5,001	10,000	1,100 *	1,300 *
10,001	25,000	12.00%	13.50%
25,001	50,000	10.00%	11.50%
50,001	100,000	9.00%	10.50%
100,001	200,000	8.00%	9.50%

* Lump sum fee

A submittal fee of \$500.00 will be paid for each project that requires submission to the Office of Educational Facilities (OEF).

2. The agreement is for miscellaneous electrical engineering projects with an initial estimated construction cost of \$200,000 or less. Projects that exceed this limit after the project has been initiated shall be negotiated on an individual basis.
3. The SPC will maintain at least a \$250,000 blanket professional liability insurance policy.
4. The term is for a two (2) year period commencing July 14, 1999 and expiring July 13, 2001.
5. The agreement provides for cancellation by the Board with or without cause, upon sixty (60) days written notice to SPC. The SPC may terminate this agreement, only with cause, upon sixty (60) days written notice to the Board.
6. The multiplier for hourly compensation is limited to 2.45 for extra work approved in advance by staff.

The Principals/Owners for Bosek, Gibson & Associates, Inc. are Bill Cantrell, Sharon Kilpatrick, Ralph Bosek and Michael Gibson.

RECOMMENDED: That The School Board of Miami-Dade County, Florida commission the firm of Bosek, Gibson & Associates, Inc. to provide Special Projects Consultant (SPC) services primarily electrical in nature, for the Board, during a period of two (2) years commencing July 14, 1999 through July 13, 2001.

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