

Financial Affairs
Richard H. Hinds, Chief Financial Officer

SUBJECT: AWARD OF BID #064-ZZ09 – DISPOSABLE SECURITY ENVELOPES

The purpose of this bid, opened on November 30, 1999, is to establish a contract, to purchase, at a firm unit price, quantities, as may be required, of disposable security envelopes, for Stores and Mail Distribution stock. This is a term bid which states that the Board may purchase quantities, as may be required, at the unit price bid, but is not obligated to purchase any guaranteed amount. Of 61 vendors sent bid forms or card notices of this advertised bid, 9 responded, with 3 bids meeting specifications and 6 no bids.

Fund Source
0100-General

M/WBE Eligibility
African American Male - \$35,293.50

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **AWARD** Bid #064-ZZ09 – DISPOSABLE SECURITY ENVELOPES, to purchase, at a firm unit price, quantities, as may be required, of disposable security envelopes, for Stores and Mail Distribution stock, during the term of the bid, effective February 9, 2000, through February 8, 2001, as follows:

1. BIKO ENGINEERING SERVICES, INC.
P.O. BOX 522
HERNANDO, FL 34442-0522 ESTIMATE \$35,293.50
OWNER: RUBEN MEYERS, PRESIDENT (AM)

Low Unit Price: Item 1 – Disposable security envelopes @
\$64.17 per 500 units.

2. Authorize the Bureau of Procurement and Materials Management to purchase up to the total estimated amount of \$35,293.50. The award shall be made subject to the resolution of bid protests, if any.

RHH/lja

G-79