

Office of Superintendent of Schools  
Board Meeting of February 9, 2000

January 26, 2000

Personnel Management and Services  
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: PROPOSED AMENDMENT OF BOARD RULE: INITIAL READING 6GX13-4D-1.022, MANUAL OF PROCEDURES FOR MANAGERIAL EXEMPT PERSONNEL**

This item is submitted for consideration by the Board to amend this rule, and to revise the document, Manual of Procedures for Managerial Exempt Personnel (MEP), which is incorporated by reference and is a part of this rule. Changes to the document delineates procedures for managerial exempt personnel including employment policies and guidelines.

Copies of the Manual of Procedures for Managerial Exempt Personnel (MEP), which is incorporated by reference and is a part of this rule, will be forwarded to the School Board Members under separate cover prior to the School Board Meeting of February 9, 2000, and will be made available for inspection by the public in the Office of Board Recording Secretary, Room 924, and the Citizen Information Center, Room 158, 1450 N. E. Second Avenue, Miami, Florida 33132.

Authorization of the Board is requested for the Superintendent to initiate rulemaking proceedings in accordance with the Administrative Procedures Act for the amendment of Board Rule 6Gx13- 4D-1.022, Manual of Procedures for Managerial Exempt Personnel (MEP).

Details of this Board Agenda Item will be made available prior to the Board meeting of February 9, 2000.