

February 29, 2000

Financial Affairs
Richard H. Hinds, Chief Financial Officer

**SUBJECT: RENEWAL OF BID #183-XX09 – PRINTING OF STUDENT CASE
MANAGEMENT FORMS**

The purpose of this bid, opened on February 18, 1999, was to establish a contract, to purchase, at firm unit prices, quantities, as may be required, of student case management forms, for Stores and Mail Distribution stock. The terms of agreement, as contained in the subject bid, awarded by the Board on April 14, 1999, and re-awarded on July 14, 1999, provided, that by mutual agreement between the successful vendor and The School Board of Miami-Dade County, Florida, the contract may be renewed for one (1) additional one (1) year period. The contract is currently in its initial year. The awardee has agreed to renew, for the final (1) year renewal period, by letter, on file. It is considered to be in the best interest of the Board to renew this bid, for an additional one (1) year period, at the current prices, to benefit from fixed prices during the next twelve (12) months, inasmuch as the Consumer Price Index (CPI) indicates an increase of 2.3%.

Fund Source
0100-General

M/WBE Eligibility
None

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **RENEW** Bid #183-XX09 – PRINTING OF STUDENT CASE MANAGEMENT FORMS, to purchase, at firm unit prices, quantities, as may be required, of student case management forms, for Stores and Mail Distribution stock, during the term of the bid, effective April 1, 2000, through March 31, 2001, as follows:

1. PRECEPT BUSINESS PRODUCTS, INC.
5330 N.W. 161 STREET
MIAMI, FL 33014
OWNER: PAUL CABRA, PRESIDENT ESTIMATE \$93,780

Second Low Unit Price: Items 1 and 2.

Item 1 – Referral form @ \$57.97 per 1,000.

Item 2 – Student service form @ \$60.54 per 1,000.

(First Annual Renewal And Final Year Of Contract)

2. Authorize the Bureau of Procurement and Materials Management to purchase up to the total estimated amount of \$93,780.

RHH/lja