

Office of Superintendent of Schools
Board Meeting of December 13, 2000

November 29, 2000

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

SUBJECT: REQUEST FOR AUTHORIZATION TO ENTER INTO CONTRACTUAL AGREEMENT - PROJECT EMPLOYEES

REQUEST FOR APPROVAL OF PROPOSED SALARY SCHEDULE -X2

The following recommendation is made in accordance with Article XI, Section 8, of the Miami-Dade County Public Schools (M-DCPS)/Dade County School Administrators' Association (DCSAA) labor contract.

Conditions of the employment contract provide for an employment from December 14, 2000 through June 30, 2001. The salary amount shall remain in effect throughout the term of the contract. These employees are entitled to all rights and benefits provided for full-time probationary/permanent employees in this bargaining unit.

The Office of Capital Improvement Projects (OCIP) has been charged with several priority projects for completion in the near future. These projects include safety-to-life priorities, construction in support of the closed campus program, and the air conditioning of various gymnasiums, among others. Furthermore, the district must award the construction contract of two primary learning centers and one elementary school no later than March 2001, or the funds will revert back to the State. Currently OCIP is working on projects from the \$249 million of classroom first funds on a time schedule set by legislation and various other new schools, additions, renovations, and remodeling which are part of the ongoing five year Capital Outlay Plan. These projects have construction and phasing complications that will require increased project management resources to complete.

In order to meet these commitments, the Office of Capital Improvement Projects is requesting the employment contracts of 14 project employees. Eight project employees will maintain an acceptable level of control over the five year Capital Outlay Plan and for specific assignments to ascertain challenging projects for full-time, on site, owner representation. Examples of these projects are at Booker T. Washington Senior High School, Miami Beach Senior High School, South Miami Senior High School, and Safety-to-Life correction projects. Six project employees will research and compile the documentation required for the final close out of projects in accordance with the School Infrastructure Thrift (SIT) requirements. This work is currently being performed by outside consultants. Funding for these positions will be provided through abatement to the Capital Outlay Budget.

Authorization of the Board is also requested to approve the following X2 Salary Schedule for contracted positions:

Title	Job Code	Minimum	Maximum
Project Specialist	0292	\$35,000	\$39,200
Project Assistant	0293	\$40,000	\$44,800
Project Associate	0294	\$45,000	\$50,400

The following individuals are recommended to receive an employment contract as project employees under the M-DCPS/DCSAA labor contract, effective December 14, 2000 through June 30, 2001:

Name	Title	Salary
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RECOMMENDED:

That The School Board of Miami-Dade County, Florida:

1. authorize Salary Schedule X2 for contracted personnel;
and
2. authorize the Superintendent to enter into contractual agreements with selected contracted project employees, effective December 14, 2000 through June 30, 2001.

NED/vh