

November 29, 2000

Facilities Planning and Construction
Paul J. Phillips, Chief Facilities Officer

**SUBJECT: COMMISSIONING OF SPILLIS CANDELA & PARTNERS, INC., AS DESIGN CRITERIA PROFESSIONAL (DCP) FOR A NEW MIDDLE LEARNING CENTER (STATE SCHOOL "FF") ADDITION AT KEY BISCAYNE ELEMENTARY SCHOOL
PROJECT #A-0701**

The firm of Spillis Candela & Partners, Inc., was previously selected on January 25, 1999, as Design Criteria Professional (DCP) to prepare design criteria packages for prototypical elementary, middle and senior high schools.

Negotiations with Spillis Candela & Partners, Inc., for the preparation of a design criteria package for a new Middle Learning Center (State School "FF") at Key Biscayne Elementary have been successfully completed.

The negotiated lump sum basic fee is \$252,500 for an estimated construction cost of \$7,000,000. The fee represents 3.60% of the construction cost. Additional lump sum fees were negotiated for the following consulting services: a) \$10,500 for traffic engineering; b) a not-to-exceed fee of \$13,500 for food service consultant; c) \$15,000 for layout and coordination of all furniture, fixture and equipment; and d) a not-to-exceed fee of \$60,000 for threshold inspections.

The summary of the negotiated lump sum basic fee is as follows:

	<u>S/S "FF"</u>
Phase I	\$50,000
Design criteria package	\$45,000
Bidding/award services	\$18,000
Design-Builder's design and Construction documents review	\$36,000
Construction administration Services	<u>\$103,500</u>
TOTAL FEE	\$252,500

At the Board's option, the DCP will provide 90 site visits for a fee of \$22,500 for the duration of the construction process.

The multiplier for hourly compensation was limited to 2.45 for extra work. The Project Architect will maintain at least a \$1,000,000 project-specific Professional Liability insurance policy, for which the DCP will be reimbursed up to a maximum of \$16,000.

Spillis Candela & Partners, Inc., is a subsidiary of Daniel, Mann, Johnson & Mendenhall (DMJM) which is a subsidiary of AECOM, a 100% employee owned company.

RECOMMENDED: That The School Board of Miami-Dade County, Florida commission the firm of Spillis Candela & Partners, Inc., to prepare and administer the design criteria package for the new Middle Learning Center (State School "FF") at Key Biscayne Elementary School for the following considerations:

- 1) a lump sum basic fee of \$252,500, which represents 3.60% of the construction cost;
- 2) additional lump sum fees were negotiated for the following consulting services: a) \$10,500 for traffic engineering; b) a not-to-exceed fee of \$13,500 for food service consultant; c) \$15,000 for layout and coordination of all furniture, fixture and equipment; and d) a not-to-exceed fee of \$60,000 for threshold inspections;
- 3) at the Board's option, the DCP will provide 90 site visits for a fee of \$22,500 for the duration of the construction process;
- 4) the multiplier for hourly compensation was limited to 2.45 for extra work; and
- 5) the Project Architect will maintain at least a \$1,000,000 project-specific Professional Liability insurance policy, for which the DCP will be reimbursed up to a maximum of \$16,000.

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