

Facilities Planning and Construction
Paul J. Phillips, Chief Facilities Officer

**SUBJECT: COMMISSIONING OF REYNOLDS, SMITH AND HILLS, INC., AS
DESIGN CRITERIA PROFESSIONAL (DCP) FOR STATE SCHOOL "Z-1"
AT MIAMI HEIGHTS ELEMENTARY SCHOOL
PROJECT # A-0779**

The firm of Reynolds, Smith and Hills, Inc. has been selected as design criteria professional (DCP) to re-use their prototype elementary school design criteria package for State School "Z-1", at Miami Heights Elementary School.

Negotiations with Reynolds, Smith and Hills, Inc., for the preparation of design criteria package have been successfully completed.

The negotiated lump sum basic fee is \$156,000 for an estimated construction cost of \$5,251,182. The fee represent 2.97% of the construction cost. Additional lump sum fees were negotiated for the following consulting services: a) \$5,000 for traffic engineering; b) \$5,000 for food service consultant and c) \$7,500 for layout and coordination of all furniture, fixture and equipment.

The summary of the negotiated lump sum basic fee is as follows:

	<u>S/S "Z-1"</u>
Concept design	\$15,000
Design criteria package	\$35,000
Bidding/award services	\$14,000
Design-Builder's design and construction documents review	\$20,000
Construction administration services	<u>72,000</u>
TOTAL FEE	\$156,000

At the Board's option, the DCP will provide 80 site visits for a fee of \$18,000 for the duration of the construction process.

The multiplier for hourly compensation was limited to 2.45 for extra work. The Project Architect will maintain at least a \$1,000,000 project-specific Professional Liability insurance policy, for which the DCP will be reimbursed up to a maximum of \$16,000.

The Principals/Owners for Reynolds, Smith and Hills, Inc. are Leerie Jenkins & David Robertson.

RECOMMENDED: That The School Board of Miami-Dade County, Florida commission the firm of Reynolds, Smith and Hills, Inc., to prepare and administer the design criteria package for State School "Z-1" at Miami Heights Elementary School for the following considerations:

- 1) a lump sum basic fee of \$156,000 which represents 2.97% of the construction cost;
- 2) additional lump sum fees were negotiated for the following consulting services: a) \$5,000 for traffic engineering; b) \$5,000 for food services consultant and c) \$7,500 for layout and coordination of all furniture, fixture and equipment;
- 3) at the Board's option, the DCP will provide 80 site visits for a fee of \$18,000 for the duration of the construction process;
- 4) the multiplier for hourly compensation was limited to 2.45 for extra work; and
- 5) the Project Architect will maintain at least a \$1,000,00 project-specific Professional Liability insurance policy, for which the DCP will be reimburse up to a maximum of \$16,000.

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