

Education
Joseph H. Mathos, Deputy Superintendent

SUBJECT: REQUEST FOR AUTHORIZATION TO IMPLEMENT EDUCATIONAL PROGRAMS FOR THE 2001 SUMMER SCHOOL SESSION FOR ELEMENTARY SCHOOLS AND MIDDLE SCHOOLS — JULY 9, 2001 THROUGH AUGUST 3, 2001, AND SENIOR HIGH SCHOOLS — JULY 9, 2001 THROUGH AUGUST 17, 2001

LEGISLATIVE ACTION AND FUNDING FOR THE 2001 SUMMER PROGRAM

Lacking necessary action by the State Legislature, funding of the 2001 Summer Program is not finalized. The Governor's budget continues the summer program within the Supplemental Academic Instruction (SAI) program. The SAI program permits these funds to be used for an extended school year, after school instruction, tutoring, extended day, and/or mentoring programs.

The Office of Budget Management will provide to School Operations, estimated caps for K-12 basic programs, English for Speakers of Other Languages (ESOL), alternative education, and vocational programs to be utilized in planning open and closed summer centers. Decisions regarding the number of schools to open in the summer and the enrollment caps may have to be revisited if funding levels for the 2001-02 school year are changed significantly by the Legislature.

PROPOSED LENGTH OF SUMMER SESSION

Regular programs operating during the 2001 summer session will be for a period of 20 days for the K-8 program, from July 9, 2001 through August 3, 2001, and for a period of 30 days for the 9-12 programs from July 9, 2001 through August 17, 2001. A Summer Professional Development Day on July 6, 2001, has been added this year for all teachers.

PROGRAM DESCRIPTION: ELEMENTARY AND MIDDLE SCHOOLS (K-8)

The program described herein provides for a 20-day summer program in grades K-8 that focuses on a strong academic program with emphasis on meeting the needs of students performing at Level I or Level II on the Florida Comprehensive Assessment Test (FCAT) and those who need remediation in reading and/or mathematics. Elementary school curriculum materials developed last year are being revised; middle school curriculum materials are being developed. The curricula will include lesson plans, supplemental materials, and pre- and post-tests. Training for teachers in the use of these materials and in the implementation of the summer program will occur during the Summer Professional Development Day, July 6, 2001.

Salient aspects include:

- The length of the instructional day will be the same as it is during the regular school year for grades 2-8 and extended one hour for grades K - 1.
 - K-5/6 8:30 a.m. to 3:00 p.m. daily, with a Wednesday dismissal at 2:00 p.m.
 - Middle 9:10 a.m. to 3:40 p.m.
- The basic teacher/pupil ratio will be 1:34 in grades K-3 and 1:37 in grades 4-8.
- Allocations for additional 2001 Summer School programs are indicated in Attachment 1, "District Plan for Additional FTE Generating Programs and Other Non-FTE Generating Programs 2001 Summer Program." } Revised
- Allocations for support personnel for the 2001 summer program are indicated in Attachment 2, "Proposed Allocation Formulas 2001 Summer Program." } Revised
- Allocations for special area teachers will be combined as "special area teacher allocations" and will include K-1 grade students.
- Special area teacher allocations for the schools assigned given to the region offices to distribute.
- Middle school students will be able to take two courses during the summer. The school day will be split into halves, and students will be able to take one course during each half.
- Classes for senior high school credit will be offered only at the senior high school. Middle school students taking courses for high school credit must enroll at the high school.
- With the exception of the Exceptional Student Education (ESE) prekindergarten (Pre-K) program, Miami-Dade County Public Schools will not provide Pre-K programs during the 2001 summer session.
- Students not present on the first day of summer school will be considered as non-participants and their names will be removed from the roster; the next student on the waiting list will be invited to attend.
- Fee-based learning centers, not to exceed twelve sites, will be established in some elementary schools not opened as part of the summer academic program.
- All programs, except exceptional education, will be capped (basic, ESOL, vocational and alternative education).

STUDENT ENROLLMENT AT CLUSTERED SITES (K-8)

Enrollment Priority:

1. Failure in grade (K-5); failure in course (6-8)
2. Students K-8, who have demonstrated Level I or Level II performance on the Florida Comprehensive Assessment Test (FCAT) and/or who have been determined by the school to need remediation in reading and/or mathematics.

PROGRAM DESCRIPTION: SENIOR HIGH SCHOOL (9-12)

All programs, except exceptional education, in Grades 9 through 12 will be capped at the summer 2000 level of services (basic, ESOL, vocational and alternative education).

Salient aspects of the program include:

- The length of the instructional day will be from 7:25 a.m. - 1:05 p.m. The lunch period will be provided at the end of the academic day, 1:05 p.m.
- The teacher/pupil ratio is 1:37.
- With the guidance of department chairpersons and teachers, midterm and final examinations ensuring mastery of course competencies shall be developed and utilized at the school site.
- Eligible ninth grade students housed during the regular school year in a middle school will attend the corresponding senior high school.
- Except for special programs and centers, all courses generating high school credit must be offered in senior high schools.

STUDENT ENROLLMENT (9-12)

Enrollment Priority:

Senior High School

1. Course failure.
1. Repeat course for forgiveness and/or improve G.P.A. for graduation.
3. Students 9-12 who need strengthening in reading and/or mathematics as determined by the school.

CREDITS TO BE EARNED

Students in grades 9 through 12 may take one (1) annual course for credit or two (2) semester courses for credit.

Additional 9-12 Program: Each summer, staff develops a plan for providing additional interesting instructional programs to meet students' needs and supports other types of programs designed to meet district requirements. Students may attend academically challenging outreach programs on the campuses of the following institutions: Miami-Dade Community College, Florida International University, the University of Miami, Florida Memorial College, and St. Thomas University in Miami.

A listing of these programs is presented in Attachment 1, pages 8 through 10. Since Revised recruitment for these programs cannot begin until the Legislative session ends, tentative discussions are currently being held with colleges and universities concerning individual programs.

Other Special Programs: A limited number of essential non-FTE generating programs will be operated during the 2001 summer session. These programs are listed in Attachment 1, page 11. Revised

2001 SUMMER SCHOOL SUPPORT DOCUMENTS

Copies of the following attachments are provided:

- **ATTACHMENT 1** District Plan for Additional FTE-Generating Programs and Other Non-FTE-Generating Programs, 2001 Summer Program
- **ATTACHMENT 2** Proposed Allocation Formulas, 2001 Summer Program
- **ATTACHMENT 3** Summary of Appropriations, 2001 Summer Program

Copies of this School Board agenda item, including attachments, will be filed in the Office of the Board Recording Secretary and in the Citizen Information Center. The cost for these activities is being recommended for approval at this time since the first public hearing on the 2001-2002 Tentative Budget is scheduled for July 23, 2001.

The identification of open and closed schools will be provided prior to the Board meeting of April 18, 2001.

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. authorize the proposed allocation formulas for the 2001 summer session, including designated supplementary programs, and authorize the Superintendent to implement the programs subject to any additional adjustments necessary to balance the overall 2001 - 2002 operating budget;
2. authorize the Superintendent to enter into contractual agreement with universities and agencies identified for delivering Outreach and Special Programs;
3. provide summer programs, pending Legislative funding, to all eligible pupils pursuant to the established caps, the allocation plan, and including the opening of centers during summer 2001;
4. approve the budget summary for fiscal year 2001-2002, thereby authorizing Financial Affairs to establish appropriations in the General Fund for the 2001 summer program; and
5. authorize the Superintendent to implement changes as necessary to the Summer Program in the event that the Legislature reduces summer funding from the amount funded for 2000.

BAS:mr

ATTACHMENT - 1

**District Plan for
Additional FTE Generating Programs
and
Other Non-FTE Generating Programs
2001 Summer Program**

Name of Program	Facilitator	Teacher Generating Program	Proposed Allocation		COMMENTS
			NON-SALARY		
1. ABBF Immersion	Abrahante	Y	9,200		From non-salary, up to \$9,200 will be paid to FIU for contracted services. Transportation will be provided by M-DCPS.
2. ABBF Institute	Abrahante	Y	9,200		From non-salary, up to \$9,200 will be paid to FIU for contracted services. Transportation will be provided by M-DCPS.
3. AOTT Immersion	Abrahante	Y	11,960		From non-salary, up to \$11,960 will be paid to St. Thomas University for contracted services. Transportation will be provided by M-DCPS.
4. AOTT Institute	Abrahante	Y	21,399		From non-salary, up to \$11,960 will be paid to St. Thomas University upto \$9,439 to FIU for contracted services. Transportation will be provided by M-DCPS.
5. Biomed Imaging Immersion	Abrahante	Y	25,520		From non-salary, up to \$25,520 will be paid to UM for contracted services. Transportation will be provided by M-DCPS.
6. Biomedical Imaging Institute	Abrahante	N	0		No additional Budgetary cost. Transportation will be provided by M-DCPS.
7. Biomed Research Institute	Abrahante	Y	0		No non-salary cost to the District. Transportation will be provided by M-DCPS.
8. Computer Institute	Abrahante	Y	13,200		From non-salary, up to \$13,200 will be paid to Miami-Dade Community College for contracted services. Transportation will be provided by M-DCPS.
9. CROP Summer Middle	Rivas	Y	0		No non-salary cost to the district. Transportation will be provided by M-DCPS.
10. DAMP	Burke	Y	12,480		Non-salary funds for program materials. Transportation will be provided by M-DCPS.
11. Engineering Immersion	Abrahante	Y	29,440		From non-salary, up to \$29,440 will be paid to FIU for contracted services. Transportation will be provided by M-DCPS.
12. Enlace-MIAMI	Rivas	Y	0		No non-salary to the District Transportation will be provided by M-DCPS.
13. Gear-up Homestead	Rivas	Y	0		No non-salary cost to the District. Transportation will be provided by M-DCPS.
14. HCOP	Abrahante	Y	6,494		No non-salary, up to \$6,494 will be paid to UM for contracted services. Transportation will be provided by M-DCPS.
15. Hospital Institute (HELP)	Abrahante	Y	0		No non-salary cost to the District. Transportation will be provided by M-DCPS.
16. I Have a Dream, Elementary	Woodard	Y	18,250		Salary allocation of \$71,599.

Revised

Name of Program	Facilitator	Teacher Generating Program	Proposed Allocation		COMMENTS
			NON-SALARY		
17. I Have a Dream, Middle	Woodard	Y	21,530		Salary allocation of \$45,209.
18. Int'l Ed. Immersion	Abrahante	Y	11,960		From non-salary, up to \$11,960 will be paid to St. Thomas University for contracted services. Transportation will be provided by M-DCPS.
19. Magnet Summer Internship Program	Abrahante	Y	0		No non-salary cost to the District.
20. Medical Immersion	Abrahante	Y	23,520		From non-salary, up to \$23,520 will be paid to UM for contracted services. Transportation will be provided by M-DCPS.
21. MID	Burke	Y	12,000		Non-salary funds for program materials. Transportation will be provided by M-DCPS.
23. One Community, One Goal Summer Internship	Abrahante	Y	0		No non-salary cost to the District
24. PAC Academy	de Armas	Y	0		No non-salary cost except transportation.
25. PIP I	Rivas	Y	5,000		From non-salary, up to \$5,000 will be paid to FIU for contracted services.
26. PIP II	Rivas	Y	6,000		From non-salary, up to \$6,000 will be paid to FIU for contracted services.
27. PLA Immersion	Abrahante	Y	9,200		From non-salary, up to \$9,200 will be paid to St. Thomas University for contracted services. Transportation will be provided by M-DCPS.
28. PLA Institute	Abrahante	Y	9,200		From non-salary, up to \$9,200 will be paid to St. Thomas University for contracted services. Transportation will be provided by M-DCPS.
29. Proyecto-ACCESS	Rivas	Y	0		No non-salary costs except transportation.
30. Summer 13 th Year Program	Rivas	N	0		No additional Budgetary cost. Transportation will be provided by M-DCPS.
31. Summer Science Enrichment Program	Abrahante	Y	0		No non-salary cost to the District. Transportation will be provided by M-DCPS.
32. Summerlink	Abrahante	Y	29,440		From non-salary, up to \$29,440 will be paid to FIU for contracted services. Transportation will be provided by M-DCPS.
33. Switch On Math and Science Program	Sanities-teban	N	0		No additional Budgetary cost.
34. University of Miami Research and Ecology	Burke	N	0		National Science Foundation Grant. No additional Budgetary cost. Transportation will be provided by M-DCPS.
35. Workforce Investment Act Youth Program	Abrahante	N	0		Federally sponsored workforce program. No additional Budgetary cost. Transportation will be provided by M-DCPS.

Name of Program	Facilitator	Teacher Generating Program	Proposed Allocation		COMMENTS
			NON-SALARY		
36. Workforce Investment Act Youth Program (Gallery Miami)	Garcia	N	0		Federally sponsored workforce program. No additional Budgetary cost. Transportation will be provided by M-DCPS.
Total Programs Cost			\$284,993		

Revised

OTHER SPECIAL PROGRAMS

In addition to the special instructional programs proposed for the 2001 summer session, there are other non-instructional support programs for which summer funding is being requested. Programs to be funded under this category are listed below.

Name of Program	Facilitator	Teacher Generating Program	Proposed Allocation		Description/Comments
			NON-SALARY		
Previous Funded Programs for 2000 Summer School Implementation					
1. M-DCPS/UM Reading Institute	Moreyra	N	65,000		From non-salary, up to \$65,000 will be paid to UM for contracted services.
2. MDCPS/UM Writing Institute	Moreyra	N	65,000		From non-salary, up to \$65,000 will be paid to UM for contracted services.
3. Summer Arts Teacher Institute	Garcia	N	65,000		From non-salary, up to \$65,000 will be paid to UM for contracted services.
4. District Summer Center	Rivas	N	48,000		Salary allocation of \$19,192 included in overall Summer budget.
5. Intergroup-Relations	Rivas	N	0		Salary allocation of \$47,980 included in overall Summer budget.
6. Learn to Swim	Garcia	N	6,355		Salary allocation of \$98,282 included in overall Summer budget.
7. Magnet/Innovative Programs	Abrahante	N	25,000		Lead teachers (salary) allocated through program 9854.
Total Other Programs Cost			\$274,355		

ATTACHMENT - 2

Proposed Allocation Formulas

2001 Summer Program

Allocations for Summer School 2001

ELEMENTARY SCHOOLS

GRADE LEVEL OR CATEGORY	RATIO	COMMENTS
Grades K-3	1:34*	
Grades 4-6	1:37*	
Media Specialist	1	per school
Reading Specialist	1	per school
ESOL Teachers	1:101.83	at grades K-5/6 (Pull-Out)
ESOL K-6 Self Contained Teachers	1:34 1:37	K-3 self-contained teachers 4-5/6 self-contained teachers
Alternative Education	1:30.90	
Special Areas (i.e., Art, Music, Physical Education, and Spanish S/SL)	1:9**	at grades K-5/6
Curriculum Content in the Home Language	1:254	at grades K-5/6
Assistant Principals	1:500*	calculated on region wide membership totals
Clerical (In addition to 12-month clerical personnel): • Elementary School Assistant (Pay Grade 20)	1	

* for budgetary purposes only; budget will not be adjusted for additional K-8 basic enrollees above cap.

** one (1) special area teacher for every nine (9) classroom teachers. Units to be assigned by region offices.

Counselors. Elementary counselors will be allocated to the Region Office on the basis of **three (3) weeks of counselor time per each open elementary school center** with the exception of those centers totally serving exceptional students if Student Services staff is included in the exceptional student staffing allocation.

Spanish Immersion. Two Spanish Immersion teacher units will be allocated to each region.

Summer/Learning Centers. A maximum of twelve (12) summer/learning centers will be opened with \$1,500 allocated for startup and advertising costs. Employees assigned to this program are to be RPA'd to Program 6500 Function 9100.

Material, Equipment, and Supplies (MESA). MESA monies will be based on the school's modified FTE count in the final CASAS x \$5.12.

MIDDLE AND SENIOR HIGH SCHOOLS

GRADE LEVEL OR CATEGORY	RATIO	COMMENTS
Grades 6/7-12	1:37*	includes Magnet Programs
Media Specialist	1	per school
ESOL Teachers	1:74 (6-8) 1:112.74 (9-12)	In grades 9-12, Program 6600 teachers will be allocated above and beyond the basic FTE for the specific purpose of reducing class size.
Alternative Education	1:27.50	
Assistant Principals	2000-01 ratios	See 2000-01 K-12 School Allocation Plan.
Clerical (In addition to 12-month clerical personnel):		
• School Clerk I (Pay Grade 16)	1	
• School Clerk II (Pay Grade 18)	1	

** for budgetary purposes only in all secondary schools; the budget in secondary schools will not be adjusted for additional enrollees above cap.*

Counselors. Secondary summer centers shall receive one counselor unit for each 555 FTE, provided that each center shall receive a minimum of one counselor unit, with the exception of those centers totally serving exceptional students if Student Services staff is already included in the exceptional student staffing allocation.

In addition, each secondary school (summer center and non-summer center) is entitled to two additional counselor weeks for each secondary counselor allocated during the regular school year. The time of employment and the counselor(s) to be employed are at the discretion of the principal.

Material, Equipment, and Supplies (MESA), Middle Schools. MESA monies for middle schools will be based on the school's modified FTE count in the final CASAS x \$5.76.

Material, Equipment, and Supplies (MESA), Senior High Schools. MESA monies for senior high schools will be based on the school's modified FTE count in the final CASAS x \$6.41.

Material, Equipment, and Supplies (MESA), Alternative Education Schools. MESA monies for Alternative Education Schools will be based on the school's modified FTE count in the Final CASAS x \$23.22.

Extra Teaching Supplements. Based on the proposed summer schedule, NO EXTRA TEACHING SUPPLEMENTS WILL BE REQUIRED FOR THE SUMMER PROGRAM. Any extra period supplements paid will be charged to the school's discretionary (02) account.

Activities Directors - Twenty (20) additional workdays are authorized for activities directors in senior high schools.

MAGNET PROGRAMS/SCHOOLS

Principals will receive information under separate cover regarding summer employment of lead teachers.

REGION OFFICES

Social Worker Allocations. Twenty-two social worker weeks will be allocated to each region office. Twelve social worker weeks will be allocated to the Division of Attendance Services for the home education program to review portfolios.

School Monitors. Each region office is allocated funds for full time and hourly school security monitors to be distributed to schools on the basis of need. The allocation formula will be the prior year's full time and hourly summer expenditures per region. The following special centers are allocated two (2) full-time security monitors for the summer: Jan Mann, JRE Lee, MacArthur-North, and MacArthur-South.

EXECUTIVE TRAINING PROGRAM

Executive Training Program. Position assignments will be allocated from budget allocations for assistant principals.

EXCEPTIONAL STUDENT EDUCATION

The pupil/teacher ratios for summer school exceptional student classes will be the same as outlined in the School Allocation Plan for Summer 2000.

Secretarial assistance for large Exceptional Student Centers will be maintained during the summer.

Materials, Equipment, and Supplies (MESA), Exceptional Education Schools. MESA monies for Exceptional Education Schools will be based on the school's modified FTE count in the final CASAS x \$23.22.

SECONDARY VOCATIONAL STAFFING

Vocational teacher FTE allocations for full-time equivalent student to teacher ratios are listed below. Please use a copy of this form to submit your staff requests to the Office of Budget Management. There will be no special vocational supply allocations during the summer session. Vocational students will earn the same instructional and supply monies as all other students. This allocation equates to \$5.76 per FTE in middle schools and \$6.41 per FTE in senior high schools.

DADE COUNTY PUBLIC SCHOOLS

OFFICE OF BUDGET MANAGEMENT



SECONDARY VOCATIONAL STAFF ALLOCATION FORM

SUMMER SCHOOL

SCHOOL _____ WK. LOC. NO. _____ REGION _____

VOCATIONAL TEACHER DESCRIPTION	FUNC	PROG	FTE ALLOCA-TION	FULL-TIME		KEY PUNCH
				CURRENT	DESIRED	
Voc Teacher - Agriculture	Sr	5301	6270	20.17		096
Voc Teacher - Business Tech. Ed.	Sr	5302	6260	26.00		102
Voc Teacher - Marketing Ed.	Sr	5303	6200	26.35		103
Voc Teacher - DCT	Sr	5304	6240	25.71		113
Voc Teacher - CDE-OJT	Sr	5304	6240	28.00		384
Voc Teacher - Health Science Ed.	Sr	5305	6280	21.61		119
Voc Teacher - Public Service Ed.	Sr	5306	6285	30.82		120
Voc Teacher - Family & Consumer Sciences	Sr	5307	6210	27.00		122
Voc Teacher -SAIL		5311	6210	10.77		143
Voc Teacher - Indust Ed.	Sr	5308	6230	19.17		123
Voc Teacher - Indust Ed.	ICE	5308	6230	10.77		124
Voc Teacher - Technology Ed.	Sr	5308	6250	18.38		125
Voc Teacher - Nursing	Sr	5305	6280	12.00		114
Voc Teacher - Agriculture	Mid	5309	6270	26.92		130
Voc Teacher - Business Tech. Ed.	Mid	5309	6260	27.88		129
Voc Teacher - Marketing Ed.	Mid	5309	6200	27.88		126
Voc Teacher - Health Science Ed.	Mid	5309	6280	26.92		131
Voc Teacher - Public Service Ed.	Mid	5309	6285	26.92		132
Voc Teacher - Family & Consumer Sciences	Mid	5309	6210	26.92		127
Voc Teacher - Technology Ed.	Mid	5309	6250	19.70		128
Voc Teacher - ½ Time		5399	6299	13.46		061

*Based on Summer CASAS

Principal's Signature

Date

Revised

RETURN TO: OFFICE OF BUDGET MANAGEMENT, 9999, Room 460

FM-3761 Rev. (07-97)

ATTACHMENT - 3

Summary of Appropriations, 2001 Summer Program

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
SUMMARY OF APPROPRIATIONS
2001 SUMMER PROGRAMS

FUNCTION	Total Budget	Salaries (51XX)	Employee Benefits (52XX)	Purchased Services (53XX)	Energy Services (54XX)	Materials			
						and Supplies (55XX)	Capital Outlay (56XX)	Other Expenses (57XX)	
Instructional Services/Support Services	5000	\$50,446,324	\$41,245,820	\$ 7,856,004	\$ 348,527		\$ 995,973		
Pupil Personnel Services	6100	\$ 3,509,542	\$ 2,945,581	\$ 563,784	\$ 177				
Instructional Media Services	6200	\$ 1,451,051	\$ 1,218,032	\$ 233,019					
Instruction & Curriculum Dev.	6300	\$ 298,437	\$ 199,486	\$ 38,182			\$ 60,769		
Instructional Staff Training	6400	\$ 73,972	\$ 62,088	\$ 11,884					
Board of Education	7100	\$ -	\$ -	\$ -					
General Administration	7200	\$ 686,684	\$ 357,537	\$ 68,433	\$ 210,304		\$ 36,833	\$ 13,577	
School Administration	7300	\$ 4,145,973	\$ 3,484,430	\$ 661,455	\$ 88				
Facilities Acquisition & Construction	7400	\$ -	\$ -	\$ -					
Fiscal Services	7500	\$ -	\$ -	\$ -					
Central Services	7700	\$ 177,130	\$ 148,674	\$ 28,456					
Transportation Services	7800	\$ 6,979,859	\$ 5,858,535	\$ 1,121,324					
Operation of Plant	7900	\$ 1,153,511	\$ 988,198	\$ 185,313					
Maintenance of Plant	8100	\$ -	\$ -	\$ -					
Community Services	9100	\$ -	\$ -	\$ -					
Debt Services	9200	\$ -	\$ -	\$ -					
TOTAL INSTRUCTION AND SUPPORT SVCS		\$68,922,483	\$56,488,381	\$10,767,854	\$ 559,096	\$ -	\$ 1,093,575	\$ 13,577	\$ -
TRANSFERS:									
TO DEBT SERVICE FUNDS	9792								
TO CAPITAL OUTLAY FUNDS	9793								
TO SPECIAL REVENUE FUNDS	9794								
TO INTERNAL SERVICE FUNDS	9798								
TO TRUST & AGENCY FUNDS	9799								
TOTAL APPROPRIATIONS & TRANSFERS		\$68,922,483							
FUND BALANCE:									
RESERVE FOR INVENTORY	2730								
RESERVE FOR ENDING CASH BAL	2740								
UNRESERVED FUND BALANCE	2760								
TOTAL FUND BALANCE									
TOTAL APPROPRIATIONS & TRANSFERS AND FUND BALANCE		\$68,922,483							

Added