

Office of Superintendent of Schools  
Board Meeting of April 18, 2001

March 28, 2001

Personnel Management and Services  
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: SUSPENSION OF EMPLOYEE - 30 CALENDAR DAYS  
TRATHELLE P. KNIGHT - OPERATIONS HELPER  
CENTRAL EAST TRANSPORTATION CENTER**

On March 28, 2001, the Superintendent of Schools sent the following letter to Ms. Trathelle P. Knight:

I am exercising my responsibility as Superintendent of Schools and recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of April 18, 2001, that the School Board suspend you from your current position as Operations Helper, at Central East Transportation Center, for 30 calendar days without pay, effective at the close of the workday, April 18, 2001, for just cause, including, but not limited to: conduct unbecoming a School Board employee, deficient performance of job responsibilities, gross insubordination, and violations of School Board Rule 6Gx13-4A-1.21, Responsibilities and Duties. This action is taken in accordance with Sections 230.03(2), 230.23(5)(f), and 447.209, Florida Statutes.

If you wish to contest your suspension, you must request a hearing in writing within 20 calendar days of the receipt of notice of the Board action, in which case, formal charges will be filed and a hearing will be held before an impartial hearing officer.

**RECOMMENDED:** That effective April 18, 2001, at the close of the workday, the School Board suspend Ms. Trathelle P. Knight, Operations Helper, at Central East Transportation Center, for 30 calendar days without pay, pending the outcome of a hearing, if requested.

NED:grp

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