

Office of School Board Members
Board Meeting of May 16, 2001

May 14, 2001

Ms. Perla Tabares Hantman, Chair

**SUBJECT: REQUEST TO DIRECT THE SUPERINTENDENT TO SET UP A
SYSTEM OF BRIEFING EACH BOARD MEMBER AND/OR
ADMINISTRATIVE ASSISTANT IN ADVANCE OF EACH BOARD
MEETING**

To ensure that School Board members are well informed about issues on which they must act, it is proposed that the Board direct the Superintendent to establish a system for briefing each Board member and/or administrative assistant about agenda items prior to each Board meeting. Board members and their assistants could avail themselves of this opportunity at their discretion.

**ACTION PROPOSED BY
MS PERLA TABARES HANTMAN:**

That The School Board of Miami-Dade County, Florida, direct the Superintendent to establish a system for briefing each Board member and/or administrative assistant about agenda items in advance of each Board meeting.

PTH:jjr

**REPLACEMENT
B-12**