

Office of Superintendent of Schools
Board Meeting of May 16, 2001

May 3, 2001

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: SUSPENSION OF EMPLOYEE - 30 CALENDAR DAYS
MICHELLE HOUSTON - SCHOOL BUS DRIVER
CENTRAL WEST TRANSPORTATION CENTER**

On May 3, 2001, the Superintendent of Schools sent the following letter to Ms. Michelle Houston:

I am exercising my responsibility as Superintendent of Schools and recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of May 16, 2001, that the School Board suspend you from your current position as a School Bus Driver, at Central West Transportation Center, for 30 calendar days without pay, effective at the close of the workday, May 16, 2001, for just cause, including, but not limited to: violations of School Board Rules 6GX13-3E-1.10, Transportation-Specific Procedures, specifically, Safe Driver Plan; and 6GX13-4A-1.21, Responsibilities and Duties. This action is taken in accordance with Sections 230.03(2); 230.23(5)(f); and 447.209, Florida Statutes.

If you wish to contest your suspension, you must request a hearing in writing within 20 calendar days of the receipt of notice of the Board action, in which case, formal charges will be filed and a hearing will be held before an impartial hearing officer.

RECOMMENDED: That effective May 16, 2001, at the close of the workday, the School Board suspend Ms. Michelle Houston, School Bus Driver, at Central West Transportation Center, for 30 calendar days without pay, pending the outcome of a hearing, if requested.

NED:jd

E-20