

Office of Superintendent of Schools
Board Meeting of May 16, 2001

May 15, 2001

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: APPOINT AND ASSIGN:
 SPECIALIST,
 REAL PROPERTY DEVELOPMENT AND ACQUISITION**

The following recommendation is made in accordance with the Miami-Dade County Public Schools/Dade County School Administrators' Association labor contract.

This open position is due to the reclassification of a position.

Ms. Marta M. Cil is recommended for appointment to the open, budgeted position of Specialist, Real Property Development and Acquisition, pay grade 39, Site Planning and Government Liaison. Ms. Cil received a Bachelor of Arts Degree from the University of Miami, Coral Gables, Florida; and, a Juris Doctor from Syracuse University, College of Law, Syracuse, New York. From 1993 to 1994, Ms. Cil was employed by Baker & McKenzie, Miami, Florida, as a Legal Assistant, Real Estate Department. From 1997 to 2000, Ms. Cil was employed by Adams, Gallinar & Iglesias, P.A., Miami, Florida, as a Senior Paralegal responsible for handling all aspects of commercial and residential real estate transactions.

This recommendation is the direct result of the Board-approved advertisement and selection process.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, appoint Ms. Marta M. Cil to the open budgeted position of Specialist, Real Property Development and Acquisition, pay grade 39, 12 months, and assign to Site Planning and Government Liaison, effective May 17, 2001, or as soon thereafter as can be facilitated.

NED/vh

REPLACEMENT
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