

Facilities Planning and Construction
Suzanne A. Marshall, Chief Facilities Officer (Construction)

**SUBJECT: COMMISSIONING OF LOUIS J. AGUIRRE & ASSOCIATES, P.A. AS
SPECIAL PROJECTS CONSULTANT (SPC)—ELECTRICAL
ENGINEERING**

Staff has completed the selection process for Special Projects Consultant (SPC) electrical engineering discipline.

Since only two (2) firms applied, the interview process was waived. The following two (2) firms were selected:

Louis J. Aguirre & Associates, P.A.
The RC Group, Inc.

Negotiations with Louis J. Aguirre & Associates, P.A. have been successfully completed.

The negotiated agreement includes the following provisions for basic services:

1. Basic Services

<u>Estimated Project Construction Cost</u>	<u>Schedule of Fees</u>	
	<u>Without General Administration</u>	<u>With General Administration</u>
<u>FROM</u> \$ —0—	\$ 800 *	\$ 1,100 *
5,001	1,200 *	1,450 *
10,001	12.00%	14.00%
25,001	11.25%	13.25%
50,001	10.50%	12.00%
100,001	10.00%	11.00%
200,001	9.50%	10.00%

* Lump sum fee

2. The agreement is for miscellaneous electrical engineering projects with an initial estimated construction cost of \$300,000 or less. Projects that exceed this limit after the project has been initiated shall be negotiated on an individual basis.

3. The SPC will maintain at least a \$250,000 blanket professional liability insurance policy.
4. The term is for a two (2) year period commencing August 23,2001 and expiring August 22, 2003, with the second year being at the Board's option. Since the second year is at the Board's option, the one-year extension must be approved and ratified by the Board prior to its commencement.
5. The agreement provides for cancellation by the Board with or without cause, upon sixty (60) days written notice to SPC. The SPC may terminate this agreement, only with cause, upon sixty (60) days written notice to the Board.
6. The multiplier for hourly compensation is limited to 2.45 for extra work approved in advance by staff.

The Principal/Owner for Louis J. Aguirre & Associates, P.A. is Louis J. Aguirre.

RECOMMENDED: That The School Board of Miami-Dade County, Florida commission the firm of Louis J. Aguirre & Associates, P.A. to provide Special Projects Consultant (SPC) services primarily electrical in nature, for the Board, during a period of two (2) years commencing August 23, 2001 through August 22, 2003.

IMR:as