

Financial Affairs  
Richard H. Hinds, Chief Financial Officer

**SUBJECT: AWARD BID NO. 203-AA01 – MAIL SORTING SERVICE**

The purpose of this bid, opened on July 19, 2001, is to establish a contract, at a fixed percentage rebate on the resulting postage savings, for the metering, presorting and commingling of the outgoing mail of The School Board of Miami-Dade County, Florida. This is a term bid which states that the Board may purchase quantities, as may be required, at the unit price bid, but is not obligated to purchase any guaranteed amount. Of 36 vendors sent bid forms or card notices of this advertised bid, 5 responded, with 1 bid meeting specifications, 1 bid not meeting specifications, and 3 no bids.

Fund Source  
0100 General

M/WBE Eligibility  
None

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **AWARD** Bid No. 203-AA01 – MAIL SORTING SERVICE, to establish a contract, at a fixed percentage rebate on the resulting postage savings, for the metering, presorting and commingling of the outgoing mail of The School Board of Miami-Dade County, Florida, during the term of the bid, effective August 22, 2001, through August 31, 2002, as follows:

1. ARROWMAIL PRESORT COMPANY, INC.  
8345 N.W. 74 STREET  
MIAMI, FL 33166 ESTIMATE \$55,625  
OWNER: RAUL ESCHARTE, VICE PRESIDENT

Item 1 – Highest Percentage Rebate Offered Meeting  
Specifications – Mail Sorting Service @ 89.1%.

2. Authorize the Bureau of Procurement and Materials Management to purchase up to the total estimated amount of \$55,625.

RHH/mjf

**G-118**