August 10, 2001

Financial Affairs Richard H. Hinds, Chief Financial Officer

SUBJECT: AWARD REQUEST FOR PROPOSALS NO. 221-AA10 – DEVELOPMENT OF AN ETHICS PROFESSIONAL DEVELOPMENT PROGRAM AND TO PROVIDE ETHICS TRAINING

The purpose of this Request For Proposals, opened on August 2, 2001, is to establish a contract, at a firm price, to develop an ethics curriculum and to provide ethics training, in a "train the trainer" model, for the Office of Personnel Management and Services. A recommendation will be presented to the Board prior to its meeting of August 22, 2001.

RHH/lja