

Facilities Planning and Construction
Suzanne A. Marshall, Chief Facilities Officer (Construction)

SUBJECT: COMMISSIONING OF TILDEN LOBNITZ COOPER AS SPECIAL PROJECTS CONSULTANT (SPC) – MECHANICAL ENGINEERING

Staff has completed the selection process for Special Projects Consultant (SPC) mechanical engineering discipline.

Four (4) firms applied and three (3) firms were interviewed by the A/E Service Committee for the mechanical discipline. Of these three (3) firms Tilden Lobnitz Cooper was selected.

Negotiations with Tilden Lobnitz Cooper have been successfully completed.

The negotiated agreement includes the following provisions for basic services:

1. Basic Services

<u>Estimated Project Construction Cost</u>	<u>Schedule of Fees</u>	
	<u>Without General Administration</u>	<u>With General Administration</u>
<u>FROM</u>		
\$ --0--	\$ 800 *	\$ 1,100 *
5,001	1,200 *	1,450 *
10,001	12.00%	14.00%
25,001	11.25%	13.25%
50,001	10.50%	12.00%
100,001	10.00%	11.00%

* Lump sum fee

2. The agreement is for miscellaneous mechanical engineering projects with an initial estimated construction cost of \$300,000 or less. Projects that exceed this limit after the project has been initiated shall be negotiated on an individual basis.
3. The SPC will maintain at least a \$250,000 blanket professional liability insurance policy.

4. The term shall be for a two (2) year period, commencing September 13, 2001 and expiring September 12, 2003, with the second year being at the Board's option. Since the second year is at the Board's option, the one year extension must be approved and ratified by the Board prior to its commencement.
5. The agreement provides for cancellation by the Board with or without cause, upon sixty (60) days written notice to SPC. The SPC may terminate this agreement, only with cause, upon sixty (60) days written notice to the Board.
6. The multiplier for hourly compensation is limited to 2.45 for extra work.

The Principal/Owner for Tilden Lonitz Cooper is A. Brian Lomel, P.E.

RECOMMENDED: That The School Board of Miami-Dade County, Florida commission the firm of Tilden Lobnitz Cooper to provide Special Projects Consultant (SPC) services, primarily mechanical in nature, for a two (2) year period, commencing August 13, 2001 and expiring August 12, 2003, with the second year being at the Board's option, for the above negotiated provisions. Since the second year is at the Board's option, the one year extension must be approved and ratified by the Board prior to its commencement.

IMR:as