

Office of Superintendent of Schools
Board Meeting of September 12, 2001

August 29, 2001

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: DISMISSAL OF EMPLOYEE
DONNA L. REFUSE - BUS AIDE
NORTH TRANSPORTATION CENTER**

On August 29, 2001, the Superintendent of Schools sent the following letter to Ms. Donna L. Refuse:

I am exercising my responsibility as Superintendent of Schools and recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of September 12, 2001, that the School Board suspend you and initiate dismissal proceedings against you from your current position as Bus Aide, at North Transportation Center, effective at the close of the workday, September 12, 2001, for just cause, including, but not limited to: immorality; misconduct in office; violation of School Board Rules 6Gx13-3E-1.10, Transportation-Specific Procedures; 6Gx13-4-1.09, Employee-Student Relationships; 6Gx13-4A-1.06, Tobacco-Free Workplace; and 6Gx13-4A-1.21, Responsibilities and Duties. This action is taken in accordance with Sections 230.03(2), 230.23(5)(f), 231.3605, and 447.209, Florida Statutes; and Articles II and XI of the **Contract between the Miami-Dade County Public Schools and the American Federation of State, County and Municipal Employees.**

If you wish to contest your suspension and dismissal, you must request in writing within 20 calendar days of notice of the Board action, a hearing or grievance/arbitration process as stipulated in the Contract, Articles VII and XI.

RECOMMENDED: That effective September 12, 2001, at the close of the workday, the School Board suspend and initiate dismissal proceedings against Ms. Donna L. Refuse, Bus Aide, at North Transportation Center, pending the outcome of a hearing, if requested.

NED:grp

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