

November 28, 2001

Personnel Management and Services
Nelson E. Diaz, Deputy Superintendent

SUBJECT: REQUEST FOR AUTHORIZATION TO RELEASE REQUEST FOR PROPOSAL (RFP) #046-BB10, CASUALTY ACTUARIAL SERVICES

At the Board meeting of May 7, 1997, the School Board awarded Coopers & Lybrand (now PriceWaterhouseCoopers) the contract to provide casualty actuarial services for its casualty self insurance program, pursuant to the terms set forth in RFP #234-TT10, Casualty Actuarial Services. The Board authorized annual studies through June 30, 2001, therefore staff has created RFP #046-BB10, Casualty Actuarial Services to solicit proposals from prospective firms to provide updates studies for actuarial analysis as of June 30, 2002, with the ability to provide up to four additional annual studies.

Pursuant to Board Rule 6Gx13- 3F-1.022, Professional Service Contracts for Insurance or Risk Management Programs - Policy, an Ad-Hoc Insurance Committee will review received proposals, and make recommendations which will be taken to the Board at its meeting in March, 2002. The Ad-Hoc Insurance Committee will consist of representatives from the following areas:

- Personnel Management and Services (1)
- Office of Risk and Benefits Management (2)
- Financial Affairs (1)
- Office of Management and Compliance Audits (1)
- Bureau of Procurement and Materials Management (1)
- Business Development and Assistance (1)
- Office of the Controller(1)
- Office of Budget Management (1)

Additionally, representatives from the Board Attorney's Office and Siver Insurance Consultants, the Board's property and casualty insurance consulting firm, will serve as resource persons to the Ad-Hoc Committee.

- RECOMMENDED: That The School Board of Miami-Dade County, Florida:
1. authorize the Superintendent to issue Request For Proposal #046-BB10, Casualty Actuarial Services; and
 2. approve the Ad-Hoc Insurance Committee.

NED:sc