

Office of Superintendent of Schools  
Board Meeting of February 13, 2002

January 30, 2002

Facilities Planning and Construction  
Suzanne A. Marshall, Chief Facilities Officer (Construction)

**SUBJECT: COMMISSIONING OF REYNOLDS, SMITH AND HILLS, INC., AS  
DESIGN CRITERIA PROFESSIONAL (DCP) FOR STATE SCHOOL  
"YY" AT HOWARD D. MCMILLAN MIDDLE SCHOOL  
PROJECT # A-0821**

Staff has completed the selection process for three Design Criteria Professionals (DCP) to provide design criteria services for new Elementary, Middle & Senior High School prototypes.

Eighteen (18) firms applied, and on January 15, 1999 the Selection Committee interviewed the following eleven (11) firms:

- Spillis Candela & Partners, Inc.
- Reynolds, Smith and Hills, Inc.
- Mateu Carreno Rizo & Partners
- Harper Partners, Inc.
- The Architects Partnership of Brown & Brown
- Wolfberg Alvarez & Partners
- Silva Architects
- The Architectural Partnership, Inc. (T.A.P.)
- Laura M. Perez & Associates, Inc.
- Architects International, Inc.
- KVH Architects, P.A

Of the above, the firms of Mateu Carreno Rizo & Partners, Reynolds, Smith & Hills, Inc., and Spillis Candela & Partners, Inc. were selected. These three firms have been added to the pool of design criteria professionals that have been previously selected to provide DCP services for new elementary, middle and senior high school prototypes. The Planning Committee assigned State School "YY" at Howard D. McMillan Middle School to the firm of Reynolds, Smith and Hills, Inc.

Negotiations with Reynolds, Smith and Hills, Inc., for providing design criteria professional services for S/S "YY" at Howard D. McMillan Middle School have been successfully completed.

The negotiated lump sum basic fee is \$138,000 for an estimated construction cost of \$4,426,272. The fee represents approximately 3.12% of the construction cost. Additional lump sum fees were negotiated for the following services: a) \$7,500 for traffic engineering; b) \$10,000 for reproduction of Board requested contract documents and

c) \$7,500 for layout and coordination of all furniture, fixture and equipment.

The summary of the negotiated lump sum basic fee is as follows:

	<u>S/S "YY"</u>
System/Utilities Verification	\$ 3,000
Schematic Design (Phase I)	\$28,000
Design criteria package	\$15,000
Bidding/award services	\$12,000
Design-Builder's design and construction documents review	\$20,000
Construction administration services	<u>\$60,000</u>
<b>TOTAL FEE</b>	<b>\$138,000</b>

At the Board's option, the DCP will provide 85 site visits for a fee of \$21,250 for the duration of the construction process.

The multiplier for hourly compensation was limited to 2.45 for extra work. The DCP will maintain at least a \$1,000,000 project-specific Professional Liability insurance policy, for which the DCP will be reimbursed up to a maximum of \$16,000.

The Principals/Owners for Reynolds, Smith and Hills, Inc. are Leerie Jenkins and David Robertson. The firm is located at 6161 Blue Lagoon Drive, Suite 200, Miami, Florida.

The existing Howard D. McMillan Middle School consists of 1,063 permanent student stations. Upon completion of S/S "YY", which consists of an additional 480 student stations, the overall facility will contain a total of 1,543 permanent student stations.

Preliminary scope of work for S/S "YY" at Howard D. McMillan Middle School

- New construction – 31,894 square feet building area to house 480 student stations
- 8 general classrooms
- 8 science classrooms
- 1 P.E. shelter
- 1 partial administrative suite
- 1 partial student services suite
- 1 textbook storage
- Restrooms and custodial space

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida commission the firm of Reynolds, Smith and Hills Inc., to reuse its middle school design criteria package prototype for State School "YY" at Howard D. McMillan Middle School for the following considerations:

- 1) a lump sum basic fee of \$138,000 which represents approximately 3.12% of the construction cost;
- 2) additional lump sum fees were negotiated for the following consulting services: a) \$7,500 for traffic engineering; b)\$10,000 for reproduction of Board requested contract documents c)\$7,500 for layout and coordination of all furniture, fixture and equipment;
- 3) at the Board's option, the DCP will provide 85 site visits for a fee of \$21,250 for the duration of the construction process;
- 4) the multiplier for hourly compensation was limited to 2.45 for extra work; and
- 5) the DCP will maintain at least a \$1,000,000 project-specific Professional Liability Insurance policy, for which the DCP will be reimburse up to a maximum of \$16,000 .

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