

Facilities Planning and Construction  
Suzanne A. Marshall, Chief Facilities Officer (Construction)

**SUBJECT: COMMISSIONING OF PRO-AIR COMPANY INC. FOR PROVIDING HEATING, VENTILATION AND AIR CONDITIONING (HVAC) TEST & BALANCE SERVICES FOR A TWO-YEAR PERIOD**

Staff has completed the selection process for the selection of three firms to provide HVAC Test & Balance Consulting Services for a two-year period.

Six (6) firms applied and on August 15, 2001 the Selection Committee interviewed the following six firms:

- Earl Hagood, Inc.
- Pro-Air Company, Inc.
- Future Control
- Gregor Hartenhoff, Inc.
- Richard Flanders Enterprises, Inc.
- Americool Air Conditioning & Ref. Inc.

Of the above, the firms of Earl Hagood, Inc., Pro-Air Company, Inc., and Future Control were selected for this contract.

Negotiations with the firm of Pro-Air Company, Inc. regarding basic services, scope and other related terms have been successfully completed. The negotiated agreement will include the following provisions:

1. Basic Services
  - A. New Construction:

PROJECT TYPE	TYPE OF SERVICE		
	PRECONSTRUCTION	TEST & BALANCE	CLOSE-OUT
Primary Learning Center PLC)	\$500	.23¢/sf	\$500
Elementary School	\$1,500	.21¢/sf	\$1,500
K-8 School	\$2,500	.21¢/sf	\$2,500
Middle Learning Center (MLC)	\$750	.20¢/sf	\$750
Middle School	\$2,500	.20¢/sf	\$2,500
Senior School	\$5,000	.19¢/sf	\$5,000

- B. Existing Facilities: For all services under "Existing Facilities", a negotiated hourly rate fee of \$55/hr. for test technician and \$35/hr. for each assistant required to perform the work, was agreed upon. Both parties shall agree on a not-to-exceed amount prior to commencement of the work.
2. The term of this agreement is for a two-year period, commencing February 14, 2002 through February 13, 2004, with the second year being at the Board's option. Since the second year is at the Board's option, the one year extension must be approved and ratified by the Board's prior to its commencement.
  3. The HVAC consultant will maintain Workers Compensation Insurance coverage, Comprehensive General Liability Insurance coverage with minimum limits of \$300,000 per occurrence and Comprehensive Automobile Liability Insurance coverage in an amount not less than \$300,000 per occurrence.

The Principals/Owners of the Pro-Air Company, Inc. are Mr. Velimus Mike Stanimirovic and Daniel Stanimirovic. The company is located at 9999 N.E. 2<sup>nd</sup> Avenue, Suite 202, Miami Shores, Florida.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida commission the firm of Pro-Air Company to provide HVAC Test & Balance Services for a two-year period, commencing February 14, 2002 through February 13, 2004, for the above stated terms and conditions. The second year of the contract is at the Board 's option; therefore the one year extension must be approved and ratified by the Board prior to its commencement.

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