

Office of Superintendent of Schools  
Board Meeting of February 13, 2002

January 30, 2002

Personnel Management and Services  
Nelson E. Diaz, Deputy Superintendent

**SUBJECT: DISMISSAL OF EMPLOYEE  
KIMBERLY A. TARVER - SENIOR SECRETARY  
DIVISION OF STUDENT SERVICES**

On January 30, 2002, the Superintendent of Schools sent the following letter to Ms. Kimberly A. Tarver:

I am exercising my responsibility as Superintendent of Schools and recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of February 13, 2002, that the School Board suspend you and initiate dismissal proceedings against you from your current position as Senior Secretary, at the Division of Student Services, effective at the close of the workday, February 13, 2002, for just cause, including, but not limited to: misconduct in office; and violation of School Board Rule 6Gx13-4A-1.21, Responsibilities and Duties. This action is taken in accordance with Sections 230.03(2), 230.23(5)(f), 231.3605, and 447.209, Florida Statutes.

If you wish to contest your suspension and dismissal, you must request a hearing in writing within 20 working days of the receipt of notice of the Board action, in which case, formal charges will be filed and a hearing will be held before an impartial hearing officer.

**RECOMMENDED:** That effective February 13, 2002, at the close of the workday, the School Board suspend and initiate dismissal proceedings against Ms. Kimberly A. Tarver, Senior Secretary, at the Division of Student Services, pending the outcome of a hearing, if requested.

NED:grp

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